

# The Village at Pebble Lake Homeowners Association

## Architectural Modification Request

(per Bylaws Article 4, Para. 4.15; Covenants Article V)

SUBMIT TO: [bekki@acswest.org](mailto:bekki@acswest.org) or current manager

I hereby request approval to make the following modification to the exterior of my home in The Village at Pebble Lake.

Name(s) \_\_\_\_\_ Address \_\_\_\_\_

Preferred Contact: Phone(s) \_\_\_\_\_ Email Address \_\_\_\_\_

DESCRIPTION OF REQUEST (One modification per request form): \_\_\_\_\_

WORK TO BE PERFORMED BY \_\_\_\_\_

**IMPORTANT! Attach detailed plan, drawing, specifications, material, dimensions, colors (as applicable). Drawing must show precise location of modification in relation to other structures. If this is a DO-IT-YOURSELF project, provide very specific detail. If PROFESSIONAL CONTRACTOR, provide copy of bid detail.**

*Please note that, if request is incomplete, it will be returned for additional detail.*

*A response may be expected within 45 days after receipt of all information.*

I certify, by my signature, that I understand and agree to the following:

1. That I will begin the approved modification within 30 days (unless otherwise specified) and will complete it in a timely manner so as not to interfere with neighbors' access to and/or enjoyment of their properties.
2. That I assume total responsibility for the upkeep and maintenance of all modification(s) made in the area. I also acknowledge that obtaining insurance for the improvement is my responsibility.
3. That modifications will not in any way hinder yard care or any other Association maintenance responsibility.
4. That I accept total responsibility for any damage to person or property that may be caused by this modification.
5. That this document will become part of my contract and that these stipulations will transfer to succeeding homeowners.
6. That representatives of the Board of Directors Architectural Review Committee are permitted to enter upon my property with notice at any reasonable time to: 1) inspect the area in advance of the proposed project; or, 2) while the project is in progress; or, 3) upon completion of the project.
7. That the Homeowners Association reserves the right to require removal or repair of the modification at my expense if: 1) the modification is not constructed or installed as per specifications submitted for approval with this request; or, 2) the modification is not maintained in a safe condition; or, 3) the modification is not maintained in keeping with the surrounding structures and is not satisfactory to the Board of Directors.
8. That I have read and agree to follow HOA Rules and Regulations pertaining to architectural control and review as it applies to this modification.

\_\_\_\_\_

\_\_\_\_\_ Homeowner Signature(s)

Date all information is received by HOA \_\_\_\_\_ By: \_\_\_\_\_

### NOTICE OF ACTION BY BOARD OF DIRECTORS

THIS MODIFICATION REQUEST IS:

APPROVED     APPROVED WITH CONDITIONS     DENIED

DATE: \_\_\_\_\_

COMMENTS:

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

*If denied, homeowner may appeal the decision in a scheduled hearing before the Board of Directors*